

2 September 2025

Dear Parent/Guardian



SECONDARY 1 TO 3 END-OF-YEAR EXAMINATION

1. The End-of-Year Written Examination for all Secondary 1 to 3 students will be conducted from **Wednesday, 1 October to Friday, 10 October 2025**.
2. Students need not report to school on **Monday, 13 October** and **Tuesday, 14 October**, as these are teachers' marking days.
3. Students will report back to school as usual from **Wednesday, 15 October**. The period from **Wednesday, 15 October to Friday, 17 October** will be designated as script-checking days. Post-examination programmes will take place after the script-checking days, and details will be communicated to parents/guardians separately.
4. The **Examination Timetable** and a **Memorandum on Malpractice during Examinations** are enclosed for your reference. Parents/Guardians are requested to go through the Memorandum on Malpractice with your child/ward.
5. The full timetable and details of the examination components can be found on the school website: <https://www.hougangsec.moe.edu.sg/assessment/>.
6. Please note the following important reminders for all students:
 - a) There will be **no re-sitting** of examinations for absences. All absences must be supported by a valid medical certificate from a medical practitioner who is registered under the Medical Registration Act on the Singapore Medical Council website. **Failure to produce a valid medical certificate will result in a zero mark for the affected paper(s).**
 - b) Students are to be present at the examination venue **at least 15 minutes before the start of each paper**.
 - c) Latecomers will not be given additional time.
 - d) Students who are **more than 30 minutes late may not be allowed** to sit for the paper, and **a zero mark will be awarded** for the missed paper.
 - e) Students need not report to school on days when they do not have any papers. Parents/Guardians are encouraged to supervise your child/ward on these days and support them in self-study at home.
 - f) Students will be **dismissed only after they have completed all their papers for the day**. They are **not permitted to leave the school premises during break times** between papers. **Any student found leaving school without permission may face disciplinary action.**

- g) Any **act of dishonesty or malpractice** in any paper or component will result in a **zero mark** for that paper/component, and **disciplinary action will be taken against the student**.
 - h) The school will enforce **strict discipline** during examinations. Students must report in **proper school attire**, failing which **they may be barred from sitting for the paper**.
 - i) Students who are on **suspension** are still required to attend and sit for their End-of-Year Examinations. **Failure to do so will result in a zero mark for the missed paper(s)**.
7. As partners in education, we seek your cooperation in motivating your child/ward to prepare diligently and to strive for his/her personal best in the End-of-Year Examination.
8. For any clarifications, please email: hougang_ss@moe.edu.sg, Attn: HOD/MTL.

Thank you.

Yours sincerely

Mr Lee Thuan Sim
Principal

MEMORANDUM ON MALPRACTICE DURING EXAMINATION

1. Any act of dishonesty or malpractice in any paper or component will result in a zero mark for that paper or component, and disciplinary action will be taken against the candidate.
2. The following are examples of dishonesty and malpractice by candidates.

The list is not exhaustive and other instances of dishonesty and malpractice may be considered by the Internal Examinations Team of Hougang Secondary School at its sole discretion:

 - (a) obtaining unauthorised access to examination material;
 - (b) introduction of unauthorised material into examination room;
 - (c) use of a calculator or other means of arriving at an answer when this is precluded in the syllabus/component;
 - (d) collusion or attempted collusion with other persons during examination;
 - (e) copying from another candidate;
 - (f) disruptive behaviour in the examination room;
 - (g) failure to abide by the instructions of an invigilator;
 - (h) impersonation;
 - (i) plagiarism;
 - (j) failure to abide by conditions of supervision designed to maintain security of examinations;
 - (k) the inclusion of offensive or obscene material in scripts or Coursework;
 - (l) the failure to properly acknowledge sources in Coursework projects;
 - (m) the submission of another person's work as if it were the candidate's own;
 - (n) the alteration of any results document, including certificates, and
 - (o) any form of communication, including verbal interactions, hand gestures, or facial expressions, during the assessment.
3. Candidates are not allowed to bring into the examination room any electronic or communication devices or computerised aids capable of storing visual and verbal information. These include mobile phones, smart watches, Personal Digital Assistances (PDA), Pocket PCs and unauthorised calculators. Should any of these be found in their possession during the examination, it will be deemed a dishonest act.
4. When the use of dictionaries or texts is permitted in the examination, candidates must ensure that only approved dictionaries and texts are brought into the examination room. These dictionaries or texts must be free from any notes or marginal annotation. Separate pieces of papers, such as post-its and tape flags are not allowed. No critical work, teachers' notes, study notes, or any other secondary material of any kind should be brought into the examination room. Candidates who contravene regulations on the use of dictionaries and texts are liable to the same penalty as those who are found guilty of dishonesty or malpractice in the examination.
5. A candidate may be expelled from the examination room, refused entry for subsequent papers and have his or her papers cancelled if he or she is detected for dishonesty.

2025 End-of-Year Examination Timetable

SECONDARY ONE

Day/Date	Paper	Venue	Duration	Time
1-Oct (Wednesday)	G2/G3 History	Classrooms	1 h 15 min	08 00 - 09 15
	G1 Mother Tongue Languages Paper 3 Listening Comprehension Exam	Classrooms	30 min	08 00 - 08 30
2-Oct (Thursday)	G2/G3 Mother Tongue Language Paper 1	Classrooms	2 h	08 00 - 10 00
	Higher Chinese Language Paper 1	Classrooms	2 h	08 00 - 10 00
	G1 Mother Tongue Language Paper 1 (e-Exam)	Computer Lab 2 & 3	30 min	08 00 - 08 30
	G1 Mother Tongue Language Paper 2 (e-Exam)	Computer Lab 2 & 3	40 min	09 30 - 10 10
	G2/G3 Mother Tongue Language Paper 2	Classrooms	1 h 30 min	11 00 - 12 30
	Higher Chinese Language Paper 2	Classrooms	1 h 30 min	11 00 - 12 30
3-Oct (Friday)	G2/G3 English Language Paper 1	Classrooms	1 h 50 min	08 00 - 09 50
	G1 English Language Paper 1	AVA	1 h 20 min	08 00 - 09 20
	G2/G3 English Language Paper 2	Classrooms	1 h 50 min	10 40 - 12 30
	G1 English Language Paper 2	AVA	1 h 20 min	10 30 - 11 50
6-Oct (Monday)	G2/G3 Science	Classrooms	1 h 45 min	08 00 - 09 45
	G1 Science	AVA	1 h 45 min	08 00 - 09 45
7-Oct (Tuesday)	G2/G3 Geography	Classrooms	1 h 15 min	08 00 - 09 15
8-Oct (Wednesday)	G2/G3 Mathematics Paper 1	Classrooms	1 h 15 min	08 00 - 09 15
	G1 Mathematics Paper 1	AVA	1 h 15 min	08 00 - 09 15
	G2/G3 Mathematics Paper 2	Classrooms	1 h 15 min	10 15 - 11 30
9-Oct (Thursday)	G2/G3 Literature in English	Classrooms	1 h 30 min	08 00 - 09 30
	G1 Mathematics Paper 2	AVA	1 h 15 min	08 00 - 09 15
10-Oct (Friday)	G2/G3/HCL Mother Tongue Languages Paper 3 Listening Comprehension Exam	Classrooms	30 min	08 00 - 08 30

Note: Students who are offered subject(s) at a more demanding level should refer to the relevant schedules for the examination duration and venue.