

Using your school's Online Library Catalogue (OPAC)

You can access your school library's resources through the school's OPAC.

The screenshots illustrate the following steps:

- Step 1:** Accessing the school's OPAC homepage at <http://guangyangsec.spydus.com.sg>.
- Step 2:** Searching for resources using the search box.
- Step 3:** Browsing through collections such as New Arrivals, Singapore Collection, Genre, or Subject.
- Step 4:** Refining search results using facets on the right or left side of the search results page.
- Step 5:** Viewing the full display of a selected title, including bibliographic information and related titles.

Discover your school library's resources

1. Go to your school's OPAC homepage e.g. :<http://guangyangsec.spydus.com.sg>
2. Type in what you are looking for in the **Search** box
3. You can also browse through the collection in the **New Arrivals, Singapore Collection, Genre** or **Subject** containers
4. At the Brief Display of search results, use the facets on the right or left to narrow the results
5. To read more on a particular title, click on the **Title** to get to the **Full Display** where you can see the full bibliographic information and browse through more containers such as **People Who Borrowed This Also Borrowed, Similar Titles and Titles By this Author**

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The image displays two screenshots of the CIVICA Online Library Catalogue (OPAC) interface. The top screenshot shows the login page with a search bar and navigation links. The bottom screenshot shows the user's account page with details, loans, and reservations. Red callout boxes with numbers 1, 2, and 3 point to the login fields and search bar.

1 Go to the top right-hand corner of the OPAC

2 For **Username**, type your NRIC/ BC, e.g. S01234567Z

3 For **Password**, type in the same numbers without the leading letter e.g. 01234567Z

Logging into My Account

1. Go to the top right-hand corner of the OPAC
2. For **Username**, type your NRIC/ BC, e.g. S01234567Z
3. For **Password**, type in the same numbers without the leading letter e.g. 01234567Z
4. Once you are logged in, you can edit your personal details, check your loans and reservation status.

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1

Location	Collection	Call No	Status/Desc
GUANGYANG SECONDARY SCHOOL	LOAN COLLECTION	641.555 MER	Available

2

Add new savedlist

Description:

Add Close

3

art

Search Advanced Search

Where you are: Home > Find Information - All Resources > Search > Brief Display

Sort Refine Remove Selections Remove All Reserve Selections Reserve All

Current savedlist: Art (View)

Change savedlist to: Default

Add new savedlist

4

View Savedlist

Your SavedList contains 2 records. Displaying records 1 to 2.

Sort Refine Remove Selections Remove All Reserve Selections Reserve All

Options: Email Download

Formats: Citation Full

Details: Email To: Subject: some library records

Process: Submit Help

5

Creating Saved lists

You can download or email multiple lists of items to yourself

1. At the **Brief Display**, click **Savedlist Options > Add new Savedlists**
2. Give the savedlist a **Description**
3. Click **Save Selections** or **Save All**
4. View the saved records by going to **Savedlist > Current Savedlist**; then click on **(View)**
5. Click on **Email** or **Download** to email or save respectively.